

**HOLLY RIDGE MIDDLE SCHOOL**  
**PTA MEETING MINUTES**  
**August 13, 2019 – 7:00 P.M.**

**Attendees**

Carrie Brown	Cassie Butler	Kelly Hurley	Kelly Markham
Chris Fillio	Katie Geniesse	Jo Haines	Julie Halden
Fiona Kaufmann	Molly McCabe	Andrea Lanaro	Cappy Polk
Jen Stevens	Jill Vasilevskis	Bridgette Specht	Stacy Needell
Drew Daniels	Dori Trisano		

1. **Call To Order** - 7:00 p.m.
2. **Approval of June's [minutes](#)** - Jen motioned for approval, Board approved.  
  
Introduction
3. **Principal's Report:**
  - A. Keith could not attend this meeting so Drew Daniels/Vice Principal attended in his place. He reported that the money raised from Run for the Ridge is being used for an outdoor classroom landscape improvement. The front offices has had improvements such as new furniture and paint (not PTA funded). Jill asked about the calendar and if dates have been assigned for the year. Drew has most items on a calendar and will need to double check with committees as well as Keith to insure all events have a date set. Drew also mentioned he would like to see fundraising for 2019-2020 to go towards technology. To be disgusted at a later meeting.
4. **President's Report**
  - A. The new contact list was passed around for updates, Jill informed the board that board members have a mailbox at the school and should check it regularly. PTA has a closet if any supplies are needed. She and Drew talked about getting the calendar update to date and online for all to see.
  - B. PTA needs to have a 2 members and a table at the Meet the Teacher event on August 21, as well as have 2 members in the concessions stand for membership, spirit wear, athletic passes and to answer questions. Stacey suggested we add a section to the membership form asking for a special \$100.00 donation/membership. Jill made the motion and it was approved by the group so we can go ahead and have it ready by the 21st.
  - C. September 12th is the school orientation where we will have a PTA general meeting to approve the new board and budget.

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**5. Treasurer's Report**

- A. Bridgette and Stacy will speak at Meet the Teacher about PTA membership
- B. July did not have much activity as far as the budget is concerned. Approval of 2019-2020 budget will be done at Open House on September 12.
- C. Audit is scheduled for 8/28

**6. New Business**

Academic Incentives - 3 are scheduled for the year. It is possible the prizes might be changed up a bit and will be discussed later in the year

Cultural Arts- Andrea has organized 2 shows and 2 workshops. Details need to be finalized according to budget

Dance - Sandra is stepping down and Fiona is ok being the only chairperson. She has asked to get help in setting up/breakdown. Hopefully we can organize this through sign up genius.

Hospitality - Katie has dates set for the year the first is 8/20, back to school lunch for teachers. Next two dates are 10/31 and 1/29/20

Reflections - needs a chair

Science Fair - needs a chair (1-8-20)

**7. VP Fundraiser's Report**

- A. Fall Fundraiser is selling Mums. Andrea proposed that we move the kick off date to September 4th and not the first week of school. Just to give parents a bit more time to get kids settled before we start fundraising. We talked about trying to simplify collection of monies and decided teachers could bring all checks collected to the office. We need to provide something (a box or folder) to keep collected money in.
- B. Box Tops - could possibly be heading in the digital direction. Dori and Molly will look into that opportunity.
- C. Spirit wear - Kelly ordered new shirts to have at Meet the Teacher and we disgust ordering new designs and fabric/style but might not have them by Meet the Teacher.

**Adjourn - 8:30pm**

*Next Meeting*

Tuesday, September 10<sup>th</sup>  
7:00 p.m.